

## BELMONT HISTORIC DISTRICT COMMISSION

Town Hall

August 6, 2003

Meeting Minutes

Attending: Richard Cheek, Co-chair, Nancy Richards, Mike Smith, Sharon Vanderslice.  
Absent: Lydia Ogilby, Co-chair, Paul Bell, Linn Hobbs, Arleyn Levee, Richard Pichette, Jonathan Treat.

### PLEASANT STREET RECONSTRUCTION

Attending: Arthur Wolfson, Pleasant Street resident

Commission members reviewed and discussed the written guidelines for the Massachusetts Highway Department's Pilot Footprint Program, which Mr. Wolfson had downloaded from the Department's website. Roads to be rebuilt under this program could maintain their current width, subject to certain exceptions, despite existing state regulations to the contrary. Sharon Vanderslice agreed to draft a letter to the Board of Selectmen asking it to ascertain whether the Pleasant Street project would be eligible for this program.

### FIRE STATIONS

Richard Cheek reported that he had requested an estimate from Preservation Consultant Candace Jenkins for submitting nomination papers to place the town's three fire stations on the National Register of Historic Places. Cheek will submit this estimate to the Board of Selectmen in hopes that it will appropriate funds for this purpose. All three stations are to be sold.

### ADJUNCT COMMISSION MEMBERS

Commission members reviewed resumes submitted by town residents interested in serving on the Historic District Commission and selected three to recommend for possible appointment by the Board of Selectmen to non-voting positions. Richard Cheek will speak with these three before the HDC makes a formal recommendation.

### 504 CONCORD AVENUE

Ruth and John Parker of J&R Services, a property management company, appeared before the Commission on behalf of New Hampshire residents Mary and Scott Brown, owners of this property. The owners are under orders from the Belmont Board of Health

to install window screens on all windows of the house that can be opened, at the request of the current tenants. The windows vary in size and style. Michael Smith recommended that half screens be installed underneath the upper sash. Once abutters have been notified, the Parkers will appear at the September meeting of the HDC to have a Certificate of Appropriateness approved for any work that would require alterations. They were encouraged to bring sample screens or installation drawings from the supplier, D. W. Development in Woburn, to that meeting.

## MEETING MINUTES

Minutes of the June meeting were approved with a few changes. The July minutes will be rewritten and resubmitted for approval in September.

*Minutes recorded by Sharon Vanderslice.*